



PRIVATE EVENTS

RENTAL TIMES & FEES

As a fully outdoor venue, private events can be booked for March through the second weekend in October. Rental times are available Tuesday through Saturday, with limited Sunday dates available for smaller events.

Weekday Event

Tuesday – Thursday
\$250/hour

Friday Event

2-hour minimum
\$500/hour

Saturday Event

3-hour minimum
\$1000/hour

Additional Fees:

Damage Deposit (refundable) - \$1000

Security Fee (if applicable) - \$300

AMENITIES

All rental times include additional time for setup and breakdown, as well as the following items:

Airlie Staff: Staff will be available throughout your event to answer any questions that may arise. As a courtesy for weddings, they will assist the wedding party and guests needing assistance by providing golf cart transportation.

Vendor Recommendations: Airlie Garden does not provide tables, chairs, or other rentals; however, we are happy to provide a list of frequent vendors.

Parking: Complimentary parking, as well as admission for your guests, is available the day of the event.

Restrooms: Restroom facilities are available for your guests during your event.

Security: Two New Hanover County Sheriffs will be present for all wedding receptions or large events serving alcohol. This cost is included in your rental fee through the "Security Fee" and is handled by Airlie Gardens.

Rehearsal: A one-hour ceremony rehearsal may be scheduled the day before a wedding at no additional cost.

Portrait Session: Couples who have booked their wedding at Airlie Gardens receive a complimentary two-hour bridal or engagement portrait opportunity with their photographer. This portrait opportunity may not take place on the wedding date and must be scheduled in advance.

EVENT SPACES

Airlie Oak Lawn

Draped in Spanish moss, the Airlie Oak is the focal point of the Airlie Oak Lawn. Most popular for tented events, the large lawn provides plenty of space for dining, entertainment and lawn games. The area has perimeter lighting for evening events.

Minnie Evans Bottle Chapel Lawn

Our Bottle Chapel Lawn features a beautiful sculpture of colored bottles, celebrating the spirit of Minnie Evans. Used only for smaller events, this lawn offers a more intimate spot for up to 150 guests.

Bradley Creek Lawn

Located between Airlie Lake and the Bradley Creek Pier, the Bradley Creek Lawn creates the perfect atmosphere and water view for any ceremony or tented event. The lawn provides plenty of space for dining, entertainment and lawn games.

Pergola Garden

As a ceremony only location, the Pergola Garden is our most popular site to exchange vows. Our natural bridal walk acts as an aisle for the bride to process toward her groom.

PRIVATE EVENTS AT AIRLIE

Airlie Gardens is a 67-acre, formal garden owned and operated by New Hanover County. The Garden is pleased to make its facilities available for your special event; however, as a historic garden, there are a number of restrictions placed upon its use. To help make your decision regarding the use of the Garden, we ask that you review our guidelines carefully.

Garden Information: The gardens are open to the public daily from 9am to 5pm. If your event is scheduled during our regular business hours, we will remain open to the public. The latest an event can be contracted for is 10pm.

Guests: The maximum number of guests for any event is 300.

Fundraising Events: As a nonprofit institution, Airlie Gardens does not allow activities that involve raising funds to benefit any organization other than the Airlie Gardens Foundation.

Contracts: All events at Airlie Gardens require a signed contract. At the time of scheduling, a contract must be executed and all applicable fees must be paid. No date is considered firm until this is accomplished. The remaining balance is due 60 days prior to the event.

Weekday/Friday Event – Damage deposit due at booking.

Saturday Event - 50% of all applicable fees due at booking.

Booking: We invite you to stop by to view our event spaces during regular garden hours. You may contact us in advance to schedule a private site visit. A seven-day hold may be placed on any available date without a deposit; however, at the time of scheduling, a contract must be executed and an initial payment made.

Event Planner: For all events at Airlie Gardens, it is a required condition that you retain a qualified day-of planner or coordinator that is, at a minimum, responsible for setup, directing the event, and ensuring that Airlie Gardens is returned to its original state.

Smoking: Airlie Gardens is committed to providing a healthy and comfortable environment for all guests. Violations of our non-smoking policy will result in loss of the damage deposit if smoking or evidence of smoking is discovered.

Decorations & Rentals: Airlie Gardens is rented “as is” and does not include tent, chairs or other rentals. In order to protect the natural environment and wildlife, decorations are limited to table decorations or free standing decorative elements. Nothing may be hung on trees or placed in plant beds, and may only be installed the day of the event. There are to be no open flames, including candles, torches and sparklers. Tents and dance floors are required for all receptions.

Food & Alcohol: Any food brought into Airlie Gardens must be contracted through a licensed caterer. Only beer and wine may be served at your event, with the exception of two pre-mixed cocktails mixed and served by your caterer. Kegs and shots are not allowed.

Weather: Airlie Gardens is a rain-or-shine outdoor venue. Prior to your event date, you may choose to have a tent on reserve with your rental company in case of rain. In the event that conditions are deemed unsafe due to circumstances beyond control of Airlie Gardens and New Hanover County, the event may be canceled by Airlie Gardens and all fees will be refunded.

Cancellation: With a written notice of cancellation prior to 90 days of the event, all fees except \$500.00 will be refunded.

CONTACT US

If you have any questions about booking a private event, or would like to schedule a tour of the gardens, please contact us at (910) 798-7705.